

**USE OF SCHOOL YEAR HOUSEHOLD DATA TO DOCUMENT
CHILD AND ADULT CARE FOOD PROGRAM (CACFP)
FREE AND REDUCED PRICE MEAL ELIGIBILITY**

- PURPOSE:** This instruction addresses the use of free and reduced price applications and eligibility information collected by school food authorities (SFAs) which administer child care facilities participating in the Child and Adult Care Food Program (CACFP).
- SCOPE:** School food authority sponsors of the Child and Adult Care Food Program.
- DESCRIPTION:** SFAs may use free and reduced price meal applications and eligibility information collected by the school for their National School Lunch, School Breakfast, or Special Milk Programs for CACFP meal eligibility documentation when the SFA which collected the data itself administers the child care facility. This includes both "regular" free and reduced price meal application information, and free meal eligibility information collected by schools via the "direct certification" method authorized by Public Law 101-147, the Child Nutrition and WIC Reauthorization Act of 1989.
- Whenever the SFA uses its school programs information to document eligibility for CACFP benefits, it should, of course, take every precaution to ensure that this information is controlled by limiting access to those who are normally involved in the eligibility determination process.
- Information obtained by SFAs through the direct certification method authorized by Public Law 101-147 may be used in SFA-administered child care centers for CACFP purposes. However, the law did not authorize food service authorities other than SFAs to obtain information by direct certification. Therefore, CACFP centers and sponsors who are not SFAs are not authorized to obtain direct certification information.

As with other free and reduced price eligibility information, direct certification information must always be dated in order for a determination to be made as to whether or not it is current.

SOURCE:

FNS MEMORANDUM, DATED JULY 10, 1992, UNITED STATES
DEPARTMENT OF AGRICULTURE, FOOD AND NUTRITION
SERVICE